

**AGENDA
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, FEBRUARY 18, 2020 – 5:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the City Council on items not on the current Agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate.”

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of February 4, 2020.
2. Consider approving the minute summary of the “Closed Session” for the East Grand Forks, Minnesota City Council of February 4, 2020.
3. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of February 10, 2020.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA: NONE

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

4. Regular meeting minutes of the Water, Light, Power, and Building Commission for January 15, 2020.

COMMUNICATIONS: NONE

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

OLD BUSINESS:

5. Consider adopting Ordinance No. 28 4th Series amending City Code Chapter 116 entitled “Tobacco Products” to comply with new federal age requirements, to include administrative penalty provisions for failing compliance checks, and by adopting by reference City Code Chapter 1 and Section 10.99 which among other things contain penalty provisions.

NEW BUSINESS:

6. Consider approving the Ordinance Summary for Ordinance No. 28 4th Series which will be published in the official newspaper.
7. Consider adopting Resolution No. 20-02-14 approving the appointment of Mike Powers to the Metropolitan Planning Organization for a two year term.
8. Consider adopting Resolution No. 20-02-15 supporting the pedestrian improvements to the intersection of Highway 220 and 17th Street, committing to paying for 50% of the beacon system, and committing the City to maintaining the beacon system once it has been installed.

CLAIMS:

9. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

COUNCIL/STAFF REPORTS:

ADJOURN:

Upcoming Meetings:

- Work Session – Tuesday, February 25, 2020 – 5:00 PM – Training Room
- Regular Council Meeting – Tuesday, March 3, 2020 – 5:00 PM – Council Chambers
- Work Session – Tuesday, March 10, 2020 – 5:00 PM – Training Room
- Regular Council Meeting – Tuesday, March 17, 2020 – 5:00 PM – Council Chambers

Individuals with disabilities, language barriers or other needs who plan to attend the meeting and will need special accommodations should contact Nancy Ellis, ADA Coordinator at (218)-773-2208. Please contact us at least 48 hours before the meeting to give our staff adequate time to make arrangements. Also, materials can be provided in alternative formats for people with disabilities or with limited English proficiency (LEP) by contacting the ADA Coordinator (218)-773-2208 five (5) days prior to the meeting.

**UNAPPROVED MINUTES
OF THE CITY COUNCIL
CITY OF EAST GRAND FORKS
TUESDAY, FEBRUARY 4, 2020 – 5:00 PM**

CALL TO ORDER:

The Council Meeting of the East Grand Forks City Council for February 4, 2020 was called to order by Council President Olstad at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Tim Riopelle, Tim Johnson, and Marc DeMers.

Karla Anderson, Finance Director; Jeff Boushee, Interim Fire Chief; Nancy Ellis, City Planner; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Reid Huttunen, Parks and Recreation Superintendent; David Murphy, City Administrator/Clerk-Treasurer; Keith Mykleseth, Water & Light Manager; Megan Nelson, City Clerk; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Council President Olstad stated the open forum was an opportunity for members of the public to address the City Council on items not on the current agenda and items requiring Council action may be deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. No one came forward for the open forum.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” for the East Grand Forks, Minnesota City Council of January 21, 2020.
2. Consider approving the minutes of the “Work Session” for the East Grand Forks, Minnesota City Council of January 28, 2020.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER RIOPELLE, TO APPROVE ITEMS ONE (1) AND TWO (2).

Voting Aye: Olstad, Grassel, DeMers, Vetter, Riopelle, and Johnson.

Voting Nay: None.

Absent: Helms.

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE.

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 3. Consider approving the Exempt Gambling Permit Application for the East Grand Forks Ducks Unlimited organization to hold a raffle on April 3, 2020 at the Eagles Club located at 227 10th St NW East Grand Forks, MN 56721.
- 4. Consider approving the Exempt Gambling Permit Application for the East Grand Forks Fire Department Relief Association to hold a raffle on June 13, 2020 at the Eagles Club located at 227 10th St NW East Grand Forks, MN 56721.
- 5. Consider adopting Resolution No. 20-02-12 approving the following Board and Commission appointments as presented by the appropriate elected official.
- 6. Consider adopting Resolution No. 20-02-13 authorizing an external hiring process to fill the Fire Chief position recently vacated from a retirement.

A MOTION WAS MADE BY COUNCIL MEMBER RIOPELLE, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE ITEMS THREE (3) THROUGH SIX (6).

Voting Aye: Olstad, Grassel, DeMers, Vetter, Riopelle, and Johnson.

Voting Nay: None.

Absent: Helms.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS AND COMMISSIONS:

NONE

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS:

- 7. Consider approving Ordinance No. 28 4th Series amending City Code Chapter 116 entitled “Tobacco Products” to comply with new federal age requirements, to include administrative penalty provisions for failing compliance checks, and by adopting by reference City Code Chapter 1 and Section 10.99 which among other things contain penalty provisions.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER JOHNSON, TO APPROVE ORDINANCE NO. 28 4TH SERIES AMENDING CITY CODE CHAPTER 116 ENTITLED “TOBACCO PRODUCTS” TO COMPLY WITH NEW FEDERAL AGE REQUIREMENTS, TO INCLUDE ADMINISTRATIVE PENALTY PROVISIONS FOR FAILING COMPLIANCE CHECKS, AND BY ADOPTING BY

REFERENCE CITY CODE CHAPTER 1 AND SECTION 10.99 WHICH AMONG OTHER THINGS CONTAIN PENALTY PROVISIONS.

Voting Aye: Olstad, Grassel, DeMers, Vetter, Riopelle, and Johnson.

Voting Nay: None.

Absent: Helms.

- 8. Consider approving the extension to the agreement for fire services between the City of East Grand Forks and the surrounding townships for continued fire and rescue services through May 1, 2025.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER DEMERS, TO APPROVE THE EXTENSION TO THE AGREEMENT FOR FIRE SERVICES BETWEEN THE CITY OF EAST GRAND FORKS AND THE SURROUNDING TOWNSHIPS FOR CONTINUED FIRE AND RESCUE SERVICES THROUGH MAY 1, 2025.

Voting Aye: Olstad, Grassel, DeMers, Vetter, Riopelle, and Johnson.

Voting Nay: None.

Absent: Helms.

CLAIMS:

- 9. Consider authorizing the City Administrator/Clerk-Treasurer to issue payment of recommended bills and payroll.

A MOTION WAS MADE BY COUNCIL MEMBER JOHNSON, SECONDED BY COUNCIL MEMBER DEMERS, TO AUTHORIZE THE CITY ADMINISTRATOR/CLERK-TREASURER TO ISSUE PAYMENT OF RECOMMENDED BILLS AND PAYROLL.

Voting Aye: Olstad, Grassel, DeMers, Vetter, Riopelle, and Johnson.

Voting Nay: None.

Absent: Helms.

COUNCIL/STAFF REPORTS:

Mayor Gander stated he had the privilege of picking the Mayor’s Choice at the vintage snowmobile show that was held over the weekend. He said this show was held once a year, it’s a benefit for relay for life, and it has been well attended. He continued saying the nice weather over the weekend made him start thinking about spring and what might be coming so he sent an email to staff asking about what was going on. He stated that Jeff Boushee, the current city emergency manager, is working with Public Works, the Water and Light Department, and Polk County. He said they have already met about possible flooding this spring, they will continue meeting on a regular basis, and send updates to the Council. He commented how last fall showed it didn’t take overland water to get water into a basement and he encouraged residents put a plan together which could include speaking with their insurance agent so things are in place for this spring. He thanked Mr. Boushee for stepping in as interim fire chief, how he has a good team to work with, and to ask if there was anything he needed.

Ms. Ellis reminded the Council this was a census year, the city was a part of the census complete count committee that was in Grand Forks, and she would be giving updates every couple weeks. She stated that postcards will be sent out in March, they are hoping most people fill out the information online, but there will be remote sites at the school, the library, the Senior Citizen Center, and City Hall. She said all questions can be directed to her.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER JOHNSON, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADJOURN THE FEBRUARY 4, 2020 COUNCIL MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:07 P.M.

Voting Aye: Olstad, Grassel, DeMers, Vetter, Riopelle, and Johnson.
Voting Nay: None.
Absent: Helms.

David Murphy, City Administrator/Clerk-Treasurer

**UNAPPROVED MINUTE SUMMARY
OF THE CLOSED MEETING
CITY OF EAST GRAND FORKS
TUESDAY, FEBRUARY 4, 2020 – Following the Council Meeting**

CALL TO ORDER:

The Closed Meeting of the East Grand Forks City Council for February 4, 2020 was called to order by Council President Olstad at 5:12 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Mayor Steve Gander, Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Tim Riopelle, Tim Johnson, and Marc DeMers.

Ron Galstad, City Attorney; David Murphy, City Administrator/Clerk-Treasurer; and Megan Nelson, City Clerk.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present.

1. The meeting will be closed pursuant to MN Statute 13D.05 Sub. 3(c) to develop or consider offers or counteroffers for the purchase or sale of real or personal property regarding parcel 83.04249.00.

A MOTION WAS MADE BY COUNCIL MEMBER DEMERS, SECONDED BY COUNCIL MEMBER GRASSEL, TO MOVE INTO CLOSED SESSION.

Voting Aye: Olstad, Grassel, DeMers, Vetter, Riopelle, and Johnson.

Voting Nay: None.

Absent: Helms.

Discussion followed in closed session.

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER RIOPELLE, TO MOVE INTO OPEN SESSION.

Voting Aye: Olstad, Grassel, DeMers, Vetter, Riopelle, and Johnson.

Voting Nay: None.

Absent: Helms.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER GRASSEL, SECONDED BY COUNCIL MEMBER RIOPELLE, TO ADJOURN THE FEBURARY 4, 2020 CLOSED MEETING OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:26 P.M.

Closed Meeting

February 4, 2020

Voting Aye: Olstad, Grassel, DeMers, Vetter, Riopelle, and Johnson.

Voting Nay: None.

Absent: Helms.

David Murphy, City Administrator/Clerk-Treasurer

**UNAPPROVED MINUTES
OF THE CITY
COUNCIL WORK SESSION
CITY OF EAST GRAND FORKS
TUESDAY, FEBRUARY 11, 2020 – 5:00 PM**

CALL TO ORDER:

The Work Session of the East Grand Forks City Council for February 11, 2020 was called to order by Council President Olstad at 5:00 P.M.

CALL OF ROLL:

On a Call of Roll the following members of the East Grand Forks City Council were present: Council President Mark Olstad, Council Vice-President Chad Grassel, Council Members Clarence Vetter, Tim Riopelle, Tim Johnson, and Marc DeMers.

Karla Anderson, Finance Director; Jeff Boushee, Interim Fire Chief, Steve Emery, City Engineer; Ron Galstad, City Attorney; Paul Gorte, Economic Development Director; Mike Hedlund, Police Chief; Charlotte Helgeson, Library Director; Reid Huttunen, Parks and Recreation Superintendent; David Murphy, City Administrator/Clerk-Treasurer; and Jason Stordahl, Public Works Director.

DETERMINATION OF A QUORUM:

The Council President Determined a Quorum was present.

1. MNDOT Demers Ave Traffic Light Replacement & ADA Work – Steve Emery

Mr. Emery explained the Minnesota Department of Transportation (MNDOT) is planning traffic light replacement and ADA improvements at the intersections of Demers Avenue and 2nd Street NW and Demers Avenue and 4th Street NW. He said the ADA improvements would be completely covered by MNDOT but the City would have a share in the traffic light replacement. He stated the cost for the signal replacement at both intersections is being estimated at \$600,000 so the City's share would be 50% or \$300,000. He added the City could utilize State Aid funds to pay for the City's portion or it could be budgeted. He added the currently balance of the State Aid construction fund was \$699,000, the City annually received around \$460,000 in that account, and he was not sure what was available in the State Aid maintenance account. He told the Council this project will not be moving forward for three or four years so there is time to determine how to pay for the City's share. He asked for questions.

Council member DeMers asked what other projects might be coming up. Mr. Emery reminded the Council of the federal project coming up in 2022. Council member DeMers asked for a five-year plan to be prepared of what projects are coming up and what other needs there may be. Council member Vetter asked what ADA improvements they were doing. Mr. Emery said he was not sure but since they are replacing the lights, the foundation work will need to be redone. Council member Vetter asked that MNDOT consider snow removal when determining where things are placed. Council Vice-President Grassel asked what had been done a couple years ago. Mr. Emery said they added the push buttons. Council President Olstad said they would need to be mindful of what other projects might be coming up.

This item will be brought back to a Work Session.

2. MNDOT Highway 220 & 17th Street Pedestrian Improvements – Steve Emery

Mr. Emery informed the Council that the Minnesota Department of Transportation (MNDOT) is planning to make pedestrian improvements at the intersection of Highway 220 and 17th Street during the summer of 2022. He stated the improvements included curb and gutter bump outs and extending out the median between the driving lanes. He said MNDOT wanted to know if the City would like to enhance safety at this intersection with a new beacon system that would be similar to the system that had been installed on Bygland Road. He added that MNDOT would pay for half of the system and once installed the City would then have ownership of the system.

Council President Olstad asked what the maintenance costs might be and what the maintenance costs had been for the system out on Bygland Road. Mr. Emery reviewed what would have warranty and how these systems have low maintenance costs. Discussion followed about the placement of the poles, how they may need to be moved so they do not cause issues for snow removal, MNDOT has taken into account agriculture equipment so there is enough space for that to make it through, and there will need to be enough space to clear snow from the sidewalks in this area.

Council member DeMers asked if this system could be removed once installed. Discussion followed regarding it would be difficult to know what the State rules will be in 10 years. Mr. Stordahl said if this system was not required to be there and it is no longer a benefit to the City, they should have the ability to take it down. More discussion followed on the placement of the poles and what placements should be suggested to MNDOT. Council member Johnson asked if they were going to be placing a round-a-bout at this location. Mr. Emery stated the round-a-bouts would be located at two other intersections and that proposed project was not going to be done for another 15 to 20 years.

This item will be referred to a City Council Meeting for action.

3. Request to Purchase Niche Columbarium for Resurrection Cemetery – Reid Huttunen

Mr. Huttunen stated \$40,000 had been budgeted for the purchase and installation of a niche columbarium for the cemetery. He explained this had the same design as the other columbariums and it would hold 120 urns. He told the Council one of the columbariums is full and 65% of the other columbarium is already sold. He added around 64% of burials are now cremations and they would like to install this new one so people continue to have an option. Mr. Huttunen informed the Council that he only has the one price because of the specific style and because of the cost would need to obtain another quote because of the requirements of the purchasing policy. He said he would need to look and see if he can find something similar so this item may not come before the Council next week.

This item will be referred to a future Council Meeting for action.

4. Discussion on Community Forums Regarding Recreation Facility Improvements – Reid Huttunen

Mr. Huttunen told the Council the tax committees did receive the information before the deadline and at this time, no questions have been asked of the City. He continued saying the first public informational meeting has been set for Thursday, February 20th starting at 5:30pm at the Civic Center, and staff will be on site for this meeting. He asked the Council about the next tentative meetings in the coming months. He stated he had handed out a list of organizations that had interest in these projects, how this is a working

document so more can be added, and how he sees all of the residents as stakeholders.

Council President commented how the first meeting was going to be on February 20th before a hockey game so many of those involved with hockey would see but they will also need to hold meetings at times and locations to benefit all of the groups. He added that a month in between meetings is too long. Council Vice-President Grassel said he had heard a lot of this being thrown together and wanted to make clear this has been talked about for years, it was brought up during strategic planning sessions, a lot of these updates have been needed for a long time, and the newest item being included was the improvements to the LaFave Park.

Council member Vetter asked to have an update at the work session following the meeting on the 20th and after all of the public input meetings. He added the interested groups should be notified when these meetings are going to be held. Discussion followed about setting up a meeting to talk with the business community, how the Chamber may be able to assist with that meeting, and how the local radio station might be able to help notify the public about these meetings.

Mr. Huttunen stated he had met with Mayor Gander about fundraising, he asked how they would like to proceed with fundraising, and what the goal would be for fundraising. Council President Olstad said they could take the community approach or hire a consultant and asked what it would cost to hire a consultant. Mr. Huttunen said he was not sure and he had not looked into any of that at this point. Council member DeMers said they would need to determine a goal and could divide it up among the different groups to raise or it could be left up to the Council. He added this effort would need to be organized and they will need to come up with what they think they can raise.

This item will be brought back to a future Work Session.

5. Update on Quiet Zone Survey – David Murphy

Mr. Murphy said it had been about a month since he had mailed out the survey about a potential quiet zone, all property owners were sent letters that are within a 1000 feet, and he had received 17 responses. He explained one person was a strong no to the closure of 3rd Street crossing, a couple were not sure, and the rest of the responses were yes with a couple asking for some conditions. He said one of the conditions was a way for schoolchildren to be able to cross in a safe manner but he did not think it was a complete deal breaker if that was not possible. He said since most wanted to close the crossing at 3rd Street it he is looking for direction to start drafting an agreement with the railroad.

Council member DeMers asked if they were just in favor of the closure and not the quiet zone. Mr. Murphy explained it was explained in the letter the quiet zone could be contingent upon the closure of the 3rd Street crossing. Council President Olstad asked to have all of the information brought back to the next work session for the Council to review and to start the process with the railroad. Mr. Emery stated this closure would result in a loss of connection for a State Aid street, which is something they may have to deal with later. Mr. Murphy said the State does not like State Aid streets to be a dead end.

This item will be brought back to a future Work Session.

ADJOURN:

A MOTION WAS MADE BY COUNCIL MEMBER VETTER, SECONDED BY COUNCIL

MEMBER RIOPELLE, TO ADJOURN THE FEBRUARY 11, 2020 WORK SESSION OF THE EAST GRAND FORKS, MINNESOTA CITY COUNCIL AT 5:44 P.M.

Voting Aye: Grassel, DeMers, Vetter, Riopelle, Johnson, and Olstad.

Voting Nay: None.

Absent: Helms.

David Murphy, City Administrator/Clerk-Treasurer

Minutes of the regular meeting of the Water, Light, Power and Building Commission of the City of East Grand Forks, Minnesota held January 15, 2020 at 8:00 a.m at the City Council Chambers.

Present: Quirk, Grinde, Beauchamp, DeMers

Absent: None

Also present: Keith Mykleseth, Ron Galstad (at 8:45am), Brian Johnson, Jeff Olson, Steve Emery, Todd Forster, Brianna Feil, Kevin Hatcher, and Corey Thompson.

Agenda item 2 to administer the oath of office for Commissioner Beauchamp was tabled.

It was moved by Commissioner Grinde seconded by Commissioner DeMers that the minutes of the previous regular meeting of January 2, 2020 be approved as read.

Voting Aye: Quirk, Grinde, DeMers

Voting Nay: None

It was moved by Commissioner Grinde seconded by Commissioner DeMers to authorize the Secretary to issue payment of the recommended bills and payroll in the amount of \$1,500,569.90.

Voting Aye: Quirk, Grinde, DeMers

Voting Nay: None

It was moved by Commissioner Grinde seconded by Commissioner DeMers to approve vacation and floating holiday carry over for three employees.

Voting Aye: Quirk, Grinde, DeMers

Voting Nay: None

City Attorney Ron Galstad entered the meeting at 8:45 a.m.

Agenda Item 2 was taken off the table and Ron Galstad, City Attorney, administered the Oath of Office for Commissioner Beauchamp.

It was moved by Commissioner Grinde seconded by Commissioner DeMers to adjourn at 9:20 a.m. to the next regular meeting on February 5, 2020 at 8:00 am in the City Council Chambers.

Voting Aye: Quirk, Grinde, Beauchamp, DeMers

Voting Nay: None

Lori Maloney
Secretary

ORDINANCE NO. 28 4TH SERIES

AN ORDINANCE OF THE CITY OF EAST GRAND FORKS, MINNESOTA, AMENDING CITY CODE CHAPTER 116 ENTITLED "TOBACCO PRODUCTS" TO COMPLY WITH NEW FEDERAL AGE REQUIREMENTS AND TO INCLUDE ADMINISTRATIVE PENALTY PROVISIONS FOR FAILING COMPLIANCE CHECKS; AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 1 AND SECTION 10.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY OF EAST GRAND FORKS ORDAINS:

Section 1. That Chapter 116 of the City Code is hereby amended to read as follows, to-wit:

CHAPTER 116: TOBACCO PRODUCTS

Section

- 116.01 Purpose
- 116.02 Definitions
- 116.03 License
- 116.04 Fees
- 116.05 Basis for denial of license
- 116.06 Prohibited sales
- 116.07 Vending machines - REMOVED
- 116.08 Self-service sales
- 116.09 Responsibility
- 116.10 Compliance checks and inspections
- 116.98 Violations
- 116.99 Penalty

116.01 PURPOSE.

Because the city recognizes that many persons under the age of 21 years purchase or otherwise obtain, possess, and use tobacco, tobacco products, tobacco related devices, electronic delivery devices, and nicotine solutions products, and such sales, possession, and use are violations of both state and federal laws; and because studies, which are accepted and adopted, have shown that most smokers or users of nicotine products begin using before they have reached the age of 21 years and that those persons who reach the age of 21 years without having started are significantly less likely to begin using nicotine; and because smoking and use of nicotine solution products have been shown to be the cause of several serious health problems which subsequently place a financial burden on all levels of government; this chapter shall be intended to regulate the sale, possession, and use of tobacco, tobacco products, tobacco related devices, electronic delivery devices, and nicotine solutions products for the purpose of enforcing and furthering existing laws, to protect minors against the serious effects associated with the illegal use of tobacco, tobacco products and tobacco related devices, and to further the official public policy of the state in regard to preventing young people from starting to smoke or the use of nicotine solution products as stated in M.S. 144.391, M.S. 609.685 and 297F.01 as it may be amended from time to time.

116.02 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

COMPLIANCE CHECKS. The system the city uses to investigate and ensure that those authorized to sell tobacco, tobacco products, and tobacco related devices are following and complying with the requirements of this chapter. **COMPLIANCE CHECKS** shall involve the use of minors as authorized by this chapter. **COMPLIANCE CHECKS** shall also mean the use of minors who attempt to purchase tobacco, tobacco products, or tobacco related devices for educational, research, and training purposes as authorized by state and federal laws. **COMPLIANCE CHECKS** may also be conducted by other units of government for the purpose of enforcing appropriate federal, state, or local laws and regulations relating to tobacco, tobacco products, and tobacco related devices.

ELECTRONIC DELIVERY DEVICE. Means any product containing or delivering nicotine, lobelia, or any other substance intended for human consumption that can be used by a person to simulate smoking in the delivery of nicotine or any other substance through inhalation of vapor from the product. Electronic delivery device includes any component part of a product, whether or not marketed or sold separately. Electronic delivery device does not include any product that has been approved or certified by the United States Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is marketed and sold for such an approved purpose.

INDIVIDUALLY PACKAGED. The practice of selling any tobacco or tobacco product wrapped individually for sale. Individually wrapped tobacco and tobacco products shall include, but are not limited to, single cigarette packs, single bags or cans of loose tobacco in any form, and single cans or other packaging of snuff or chewing tobacco. Cartons or other packaging containing more than a single pack or other container as described in this section shall not be considered individually packaged.

LOOSIES. The common term used to refer to a single or individually packaged cigarette.

MINOR. Any natural person who has not yet reached the age of 21 years.

MOVABLE PLACE OF BUSINESS. Any form of business operated out of a truck, van, automobile, or other type of vehicle or transportable shelter and not a fixed address store front or other permanent type of structure authorized for sales transactions.

NICOTINE SOLUTION PRODUCTS. Means “any cartridge, bottle or other package that contains nicotine, including nicotine made or derived from tobacco, or sources other than tobacco, that is in a solution that is consumed, or meant to be consumed, through the use of a heating element, power source, electronic circuit, or other electronic, chemical, or mechanical means that produces vapor or aerosol...[including] any electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe, or similar product or device, and any batteries, heating elements, or other components, parts, or accessories sold with and meant to be used in the consumption of a solution containing nicotine.”

RETAIL ESTABLISHMENT. Any place of business where tobacco, tobacco products, tobacco related devices, electronic delivery devices and nicotine solution products are available for sale to the general public. Retail establishments shall include, but not be limited to, grocery stores, convenience stores, and restaurants.

SALE. Any transfer of goods for money, trade, barter, or other consideration.

SELF-SERVICE MERCHANDISING. Open displays of tobacco, tobacco products, tobacco related devices, electronic delivery devices and nicotine solution products in any manner where any person shall have access to the tobacco, tobacco products, tobacco related devices, electronic delivery devices or nicotine solution products without the assistance or intervention of the licensee or the licensee's employee. The assistance or intervention shall entail the actual physical exchange of the tobacco, tobacco product, tobacco related device, electronic delivery devices or nicotine solution products between the customer and the licensee or employee. Self-service merchandising shall not include vending machines.

TOBACCO or TOBACCO PRODUCTS. Any substance or item containing tobacco leaf, including but not limited to, cigarettes; cigars; pipe tobacco; snuff, fine cut or other chewing tobacco; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready-rubbed, and other smoking tobacco; snuff flower; cavendish; shorts, plug and twist tobaccos; dipping tobaccos; refuse scraps, clippings, cuttings, and sweepings of tobacco; and other kinds and forms of tobacco leaf prepared in such a manner as to be suitable for chewing, sniffing, or smoking of tobacco or tobacco products.

TOBACCO RELATED DEVICES. Cigarette papers or pipes for smoking or other devices intentionally designed or intended to be used in a manner which enables the chewing, sniffing, or smoking of tobacco, tobacco products. Tobacco related devices include components of tobacco-related devices which may be marked or sold separately. or nicotine solution products.

VENDING MACHINE. Any mechanical, electric or electronic, or other type of device which dispenses tobacco, tobacco products, or tobacco related devices upon the insertion of money, tokens, or other form of payment directly into the machine by the person seeking to purchase the tobacco, tobacco product, tobacco related device, electronic delivery devices or nicotine solution products.

116.03 LICENSE.

It is unlawful for any person to sell or offer to sell any tobacco, tobacco products, or tobacco related device without first having obtained a license to do so from the city.

(A) *Application.* An application for a license to sell tobacco, tobacco products, tobacco related devices, electronic delivery devices or nicotine solution products shall be made on a form provided by the city. The application shall contain the full name of the applicant, the applicant's residential and business addresses and telephone numbers, the name of the business for which the license is sought, and any additional information the city deems necessary. Upon receipt of a completed application, the City Administrator shall forward the application to the Council for action at its next regularly scheduled Council meeting. If the City Administrator shall determine that an application is incomplete, he or she shall return the application to the applicant with notice of the information necessary to make the application complete.

(B) *Action.* The Council may either approve or deny the license, or it may delay action for such reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the Council shall approve the license, the City Administrator shall issue the license to the applicant. If the Council denies the license, notice of the denial shall be given to the applicant along with notice of the applicant's right to appeal the Council's decision.

(C) *Term.* The term of all license issued under this chapter shall be from January 1 through December 31 of the year of issuance.

(D) *Revocation or suspension.* Any license issued under this chapter may be revoked or suspended as provided in the section 116.99.

(E) *Transfers.* All licenses issued under this chapter shall be valid only on the premises for which the license was issued and only for the person to whom the license was issued. No transfer of any license to another location or person shall be valid without the prior approval of the Council.

(F) *Movable place of business.* No license shall be issued to a movable place of business. Only fixed locations businesses shall be eligible to be licensed under this chapter.

(G) *Displays.* All licenses shall be posted and displayed in plain view of the general public on the licensed premise.

(H) *Renewals.* The renewal of a license issued under this chapter shall be handled in the same manner as the original application. The request for a renewal shall be made at least 30 days but not more than 60 days before the expiration of the current license.

116.04 FEES.

No license shall be issued under this chapter until the appropriate license fee shall be paid in full. The fee for a license under this chapter shall be set and may from time to time be amended by the Council by resolution.

116.05 BASIS FOR DENIAL OF LICENSE.

The following shall be grounds for denying the issuance or renewal of a license under this chapter; however, except as may otherwise be provided by law, the existence of any particular ground for denial does not mean that the city must deny the license. If a license is mistakenly issued or renewed to a person, it shall be revoked upon the discovery that the person was ineligible for the license under this chapter.

(A) The applicant is under the age of 21 years.

(B) The applicant has been convicted within the past 5 years of any violation of a federal, state or local law or City Code provision, or other regulation relating to tobacco or tobacco products or tobacco related devices or electronic delivery devices or nicotine solution products.

(C) The applicant has had a license to sell tobacco, tobacco products, tobacco related devices, electronic delivery devices or nicotine solution products revoked within the preceding 12 months of the date of application.

(D) The applicant fails to provide any information required on the application or provides false or misleading information.

(E) The applicant is prohibited by federal, state, or local law, City Code provision or other regulation from holding such a license.

116.06 PROHIBITED SALES

It is a violation of this chapter for any person to sell or offer to sell any tobacco, tobacco product, tobacco related device, electronic delivery devices or nicotine solution products:

(A) To any person under the age of 21 years;

(B) By means of any type of vending machine, except as may otherwise be provided in this section;

(C) By means of self-service methods whereby the customer does not need to make verbal or written request to any employee of the licensed premise in order to receive the tobacco, tobacco related product, tobacco related device, electronic delivery devices or nicotine solution products and whereby there is not a physical exchange of the tobacco, tobacco product, tobacco related device, electronic delivery devices or nicotine solution products between the licensee or the licensee's employee and the customer;

(D) By means of loosies as defined herein;

(E) Containing opium, morphine, jimson weed, bella donna, strychnos, cocaine, marijuana, or other deleterious, hallucinogenic, toxic, or controlled substances except nicotine and other substances found naturally in tobacco or added as part of an otherwise lawful manufacturing process;

(F) By any other means, or to any other person, or in any other manner or form prohibited by federal, state or other local law, city code provision, or other regulations.

116.07 VENDING MACHINES

It is unlawful for any person licensed under this chapter to allow the sale of tobacco, tobacco products, tobacco related devices, electronic delivery devices or nicotine solution products by the means of a vending machine. Penalty, see 116.99

116.08 SELF-SERVICE SALES

It is unlawful for a licensee under this chapter to allow the sale of tobacco, tobacco products, tobacco related devices, electronic delivery devices or nicotine solution products by any means whereby the customer may have access to the items without having to request the item from the licensee or the licensee's employee and whereby there is not a physical exchange of the tobacco, tobacco product, the tobacco related device, electronic delivery devices or nicotine solution products between the licensee or his or her clerk and the customer. All tobacco, tobacco products, tobacco related devices, electronic delivery devices or nicotine solution products shall either be stored behind a counter or other area not freely accessible to customers or in a case or other storage unit not left open and accessible to the general public. Any retailer selling tobacco, tobacco products, tobacco related devices, electronic delivery devices or nicotine solution products at the time this chapter is adopted shall comply with this chapter within 90 days following the effective date of this chapter. Penalty, see 116.99

116.09 RESPONSIBILITY

All licensees under this chapter shall be responsible for the actions of their employees in regard to the sale of tobacco, tobacco products, tobacco related devices, electronic delivery devices or nicotine

solution products on the licensed premises, and the sale of such an item by an employee shall be considered a sale by the license holder. Nothing in this chapter shall be construed as prohibiting the city from also subjecting the clerk to whatever penalties are appropriate under this chapter, state or federal law, or other applicable law or regulation.

Penalty see 116.99

116.10 COMPLIANCE CHECKS AND INSPECTIONS.

All licensed premises shall be open to inspection by the city law enforcement or other authorized city official during regular business hours. From time to time, but at least once per year, the city shall conduct compliance checks by engaging, with the written consent of their parents or guardians, minors over the age of 18 years but less than 21 years to enter the licensed premise to attempt to purchase tobacco, tobacco products, tobacco related devices, electronic delivery devices or nicotine solution products. Minors used for the purpose of compliance checks shall be supervised by designated law enforcement officers or other designated personnel. Minors used for compliance checks shall not be guilty of unlawful purchase or attempted purchase, nor the unlawful possession of tobacco, tobacco products, tobacco related devices, electronic delivery devices or nicotine solution products when such items are obtained or attempted to be obtained as a part of the compliance check. No minor used in compliance checks shall attempt to use a false identification misrepresenting the minor's age and all minors lawfully engaged in a compliance check shall answer all questions about the minor's age asked by the licensee or his or her employee and shall produce any identification, if any exists, for which he or she is asked. Nothing in this chapter shall prohibit compliance checks authorized by state or federal laws for educational, research, or training purposes or required for the enforcement of a particular state or federal law.

116.98 VIOLATIONS.

(A) *Notice.* Upon discovery of a suspected violation, the alleged violator shall be issued, either personally or by mail, a citation[notice]. The notice shall set forth the nature, date and time of offense, and the amount of the scheduled penalty. The Notice shall inform the alleged violator of his or her right to be heard on the accusation.

(B) *Hearing.* If a person accused of violating this chapter so requests, a hearing shall be scheduled, the time and place of which shall be published and provided to the accused violator.

(C) *Hearing officer.* A person(s) designated by the Council shall serve as the hearing officer.

(D) *Decision.* If the hearing officer determines that violation of this chapter did occur, that decision, along with the hearing officer's reasons for finding a violation and the penalty to be imposed under 116.99 shall be recorded in writing, a copy of which shall be provided to the accused violator. Likewise, if the hearing officer finds that no violation occurred or finds grounds for not imposing any penalty, the findings shall be recorded, and a copy provided to the acquitted accused violator.

(E) *Appeals.* Appeals of any decision made by the hearing officer shall be filed in the District Court for the jurisdiction of the city in which the alleged violation occurred.

(F) *Misdemeanor prosecution.* Nothing in this chapter shall prohibit the city from seeking prosecution as a misdemeanor for any alleged violation of this chapter. If the city elects to seek misdemeanor prosecution, no administrative penalty shall be imposed.

(G) *Continued violation.* Each violation, and every day in which a violation occurs or continues, shall constitute a separate offense.

116.99 PENALTY.

(A) *Licenseses.* Any licensee found to have violated this chapter, or whose employee shall have violated this chapter, shall be charged an administrative fine in an amount set by City Council for a first violation of this chapter; a fine in an amount set by City Council for a second offense at the same licensed premises; and a fine in an amount set by City Council for a third or subsequent offense at the same location within a 24-month period. In addition, after the third offense, the license shall be revoked.

(B) *Administrative offense defined.* An administrative offense is any 1 of the offenses listed and identified in division (J) of this section.

(C) *Event defined.* An **EVENT** is a determination that a licensee has committed an administrative offense. A licensee can never be found to have committed more than 1 event per business day, regardless of the number of administrative offenses committed. However, the number of administrative offenses committed within an event may be taken into consideration when determining the appropriate penalty.

(D) *Administrative penalties for non-compliance.* For any license granted under the provisions of this chapter, the City Council may suspend such a license for up to 60 days, may revoke such a license, and/or may impose on a licensee a civil fine not to exceed \$2,000 for each event on a finding that the licensee or its employee has failed to comply with a statute, regulation, or provision of the City Code relating to tobacco, tobacco products, tobacco related devices, electronic delivery devices or nicotine solution products.

(E) *Notice.* Any officer of the Police Department or any other person authorized to enforce this code, upon making a determination that an event has occurred, shall so notify the offender. The notice shall set forth the nature, date and time of offense, and the amount of the scheduled penalty.

(F) *Payment of civil monetary penalty without suspension or revocation.* Once such notice is given, the alleged offender may, within 7 days of the time of issuance of the notice, pay the amount set forth in the notice or may request in writing a hearing, as provided for in division (G) of this section. The penalty may be paid in person or by mail, and payment shall be deemed to be an admission of the offense.

(G) *Hearing prior to imposition of civil monetary penalty.* Any person contesting the determination of an event pursuant to this section may, within 7 days of the time of issuance of the notice, request in writing a hearing by the City Council or designated committee which shall forthwith conduct an informal hearing to determine if a violation has occurred. The City Council or designated committee shall have authority to dismiss the violation or reduce or waive the penalty. If the violation is sustained, the violator shall pay the penalty imposed.

(H) *Failure to pay.*

(1) In the event a party charged with an event fails to pay the penalty, a misdemeanor or petty misdemeanor charge may be brought against the alleged violator in accordance with applicable statutes. If the penalty is paid or if an individual is found not to have committed the event, no such charge may be brought by the city for the same violation.

(2) In the event a party participates in the administrative offense procedures but does not pay the monetary penalty which may be imposed, the city may seek to collect the costs of the administrative offense procedures as part of the subsequent criminal sentence in the event the party is charged and is convicted guilty of the criminal violation.

(I) *Disposition of penalties.* All penalties collected pursuant to this section shall be paid to the Clerk-Treasurer.

(J) *Minimum penalty.* In no event shall a penalty be less than the following:

<i>Administrative Offense</i>	<i>Events Within a 24-Month Period</i>			
	<i>1st Event</i>	<i>2nd Event</i>	<i>3rd Event</i>	<i>4th Event</i>
1. Commission of a felony related to the licensed activity	Revocation	NA	NA	NA
2. Sale of tobacco, tobacco products, tobacco related devices, electronic delivery devices or nicotine solution products while license is under suspension.	Revocation	NA	NA	NA
3. Sale/purchase of tobacco, tobacco products, tobacco related devices, electronic delivery devices or nicotine solution products to/by underage person	\$250	\$500 and 3-day suspension	\$750 and 21-day suspension	Revocation
4. Refusal to allow city inspectors or police admission to inspect premises	\$250	\$500 and 3-day suspension	Revocation	NA

Note: A day shall be defined as a business day.

(K) *Hearing prior to suspension or revocation.* No suspension or revocation shall take effect until the licensee has been afforded an opportunity for a hearing before the Council, a committee of the Council, or a hearing under the Administrative Procedures Act, as may be determined by the Council

(B) *Other individuals.* Other individuals, other than minors regulated elsewhere in this code, found to be in violation of this chapter may be charged an administrative fee as follows:

- (1) A fine not exceeding \$50 for a first violation;
- (2) A fine not exceeding \$100 for a second violation within 1 year of the first violation;
- (3) A fine not exceeding \$200 for each violation within 1 year of the second violation.

(C) *Misdemeanor.* Nothing in this chapter shall prohibit the city from seeking prosecution as a misdemeanor for any violation of this chapter.

Section 2. City Code Chapter 1 entitled "Definitions and General Provisions Applicable to Entire

City Code Including Penalty for Violation" and Section 10.99 entitled "Violation a Misdemeanor" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall take effect and be in force from and after its passage and publication and be given the Number 28, 4th Series.

Voting Aye:
Voting Nay:
Absent:

ATTEST:

David Murphy
City Administrator

Mark Olstad
President of Council

I hereby approve the foregoing Ordinance this 18th day of February, 2020.

Steven Gander
Mayor

CITY OF EAST GRAND FORKS

OFFICIAL SUMMARY OF ORDINANCE NO. 28, 4th Series

AN ORDINANCE OF THE CITY OF EAST GRAND FORKS, MINNESOTA, AMENDING CITY CODE CHAPTER 116 ENTITLED "TOBACCO PRODUCTS" TO COMPLY WITH NEW FEDERAL AGE REQUIREMENTS AND TO INCLUDE ADMINISTRATIVE PENALTY PROVISIONS FOR FAILING COMPLIANCE CHECKS; AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 1 AND SECTION 10.99 WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

The following is the official summary of Ordinance No. 28, 4th Series, conforming to MN Statute 331A.01 Subd 10. A printed copy of this ordinance is available for inspection by any person at the office of the city clerk during normal business hours or on the city website at www.egf.mn.

TOBACCO PRODUCTS

116.01 PURPOSE – This section explains what the chapter regulates the sale, possession, and use of tobacco, tobacco products, and related devices.

116.02 DEFINITIONS – This section states the definitions that apply under this chapter.

116.03 LICENSE – This section lists the licensing process for a person or business selling tobacco or tobacco related products.

116.04 FEES – This section states how the license fee is set by Council and can be amended by resolution.

116.05 BASIS FOR DENIAL OF LICENSE – This section explains the reasons for denial of a license.

116.06 PROHIBITED SALES – This section reviews what is considered a prohibited sale.

116.07 VENDING MACHINES – This section bans the use of vending machines for tobacco and tobacco related product sales.

116.08 SELF-SERVICE SALES – This section explains it is unlawful for customers to have access to items without having a physical exchange of tobacco or tobacco related products with the licensee or licensee employee.

116.09 RESPONSIBILITY – This section states all licensees are responsible for the actions of their employees when it comes to the sale of tobacco or tobacco related products.

116.10 COMPLIANCE CHECKS AND INSPECTIONS – This section explains when a licensed premise can be inspected, how compliance checks will be conducted at least once per year, and the process that will be followed during a compliance check.

116.98 VIOLATIONS – This section states the procedure that will be followed if there is a violation of this chapter.

116.99 PENALTY – This section lists what the penalties are for a violation including a chart showing the progression of penalties and fines over a 24 month period.

RESOLUTION NO. 20 – 02 - 14

A RESOLUTION DESIGNATING THE MAYOR’S APPOINTMENT TO THE EAST GRAND FORKS BOARD AND COMMISSIONS FOR 2020

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the Mayor appoints citizens to fill vacancies on various Boards and Commissions of the City of East Grand Forks each year; and

WHEREAS, These Boards and Commissions are important to the operation of the City due to the value of citizen input on recommendations that are forwarded to the City Council on many important issues.

THEREFORE BE IT RESOLVED, that the City Council of the City of East Grand Forks ratifies the following appointment of Mayor Steven Gander to the respective Board and/or Commission for the designated term:

METROPOLITAN PLANNING ORGANIZATION (two year term)

Members

Mike Powers (Reappointment)

Expires

12/31/21

Voting Aye:

Voting Nay:

The President declared the resolution passed.

Passed: February 18, 2020

Attest:

City Administrator/Clerk-Treasurer

President of Council

I hereby approve the foregoing resolution this 18th day of February, 2020.

Mayor

Request for Council Action

Date: February 13, 2020

To: East Grand Forks City Council, Mayor Steve Gander, Council President Mark Olstad, Council Vice President Chad Grassel, Council Members: Clarence Vetter, Dale Helms, Tim Riopelle, Tim Johnson and Marc Demers.

Cc: File

From: Steve Emery, P.E.

RE: MNDOT - TH 220 & 17th St Pedestrian Improvements

Background: During our discussion in the Work Session in regard to the proposed Flashing Beacon System installation at the intersection of Highway 220 & 17th St, there were a couple questions and or concerns raised. I did follow up on with Mathew Upgren, MNDOT in regard to feedback I received from council. (His response to my questions are in red). The questions / concerns included:

What if City wants to remove the flashing beacon system in 5-10 years would they have the ability?

I suppose legally there is nothing stopping the City from doing that, however, if we know you are going to pull it out in 5 years then we probably won't split the cost with the City. We don't want to put money into an investment such as that where we don't get our expected investment return on it. Let's talk about it more.

Concerns with Pole Location in SE Quadrant for snow removal and potential of being hit by a turning truck.

I'll have our designer make note of that and see how far we can move it.

On the SW Corner with bump out and traffic pole just make sure we account for farm equipment in design.

Makes sense- I'll have our designer look at it.

I will be informing MNDOT that we are not wanting to remove the system in five years but if there are major issues the removal of the system could be considered. Also MNDOT is willing to work with us on the placement of the system so we should be able to place it in the best possible location.

From Original RCA: MNDOT has reached out to us in regard to some Pedestrian Safety Improvements that they would like to make at the intersection of Highway 220 & 17th Street during the summer of 2022. The improvements include constructing curb & gutter bump outs on the SW corner of the intersection, extending the raised center median to provide for a pedestrian refuge and then to further enhance

pedestrian safety they are proposing to install a Rapid Rectangular Flashing Beacon System (RRFB) which is pedestrian activated. The curb and gutter and median work is being paid for 100% by MNDOT. However, it is MNDOT policy that on the RRFB that they would pay 50% of the cost to initially furnish and install the RRFB which is estimated at \$45,000.00 and then the City of East Grand Forks would own the RRFB and would be responsible for all maintenance.

The pedestrian improvements at this intersection which MNDOT is looking to make are recommendations from the Highway 220 corridor study that was just completed by the MPO in June 2019.

MNDOT is looking for a resolution from the City of East Grand Forks with formal acceptance or approval for them to move forward with the project.

System Warranty on RRFB System:

3 Year Limited Battery Warranty
5 Year Limited System Warranty
10 Year Limited Solar Panel Warranty

PROPOSED FUNDING:

City can budget for expense and or utilize State Aid Funds (Construction or Maintenance Funds)

Recommendation:

Provide MNDOT with resolution formally accepting MNDOT to move forward with the project and East Grand Forks approval of their 50% share of the cost (approx. \$22,500.00) of the RRFB and then taking over ownership and maintenance of the RRFB.

Enclosures:

MNDOT plan drawing of Intersection and drawing of Traffic Signal Pole and Mast Arm

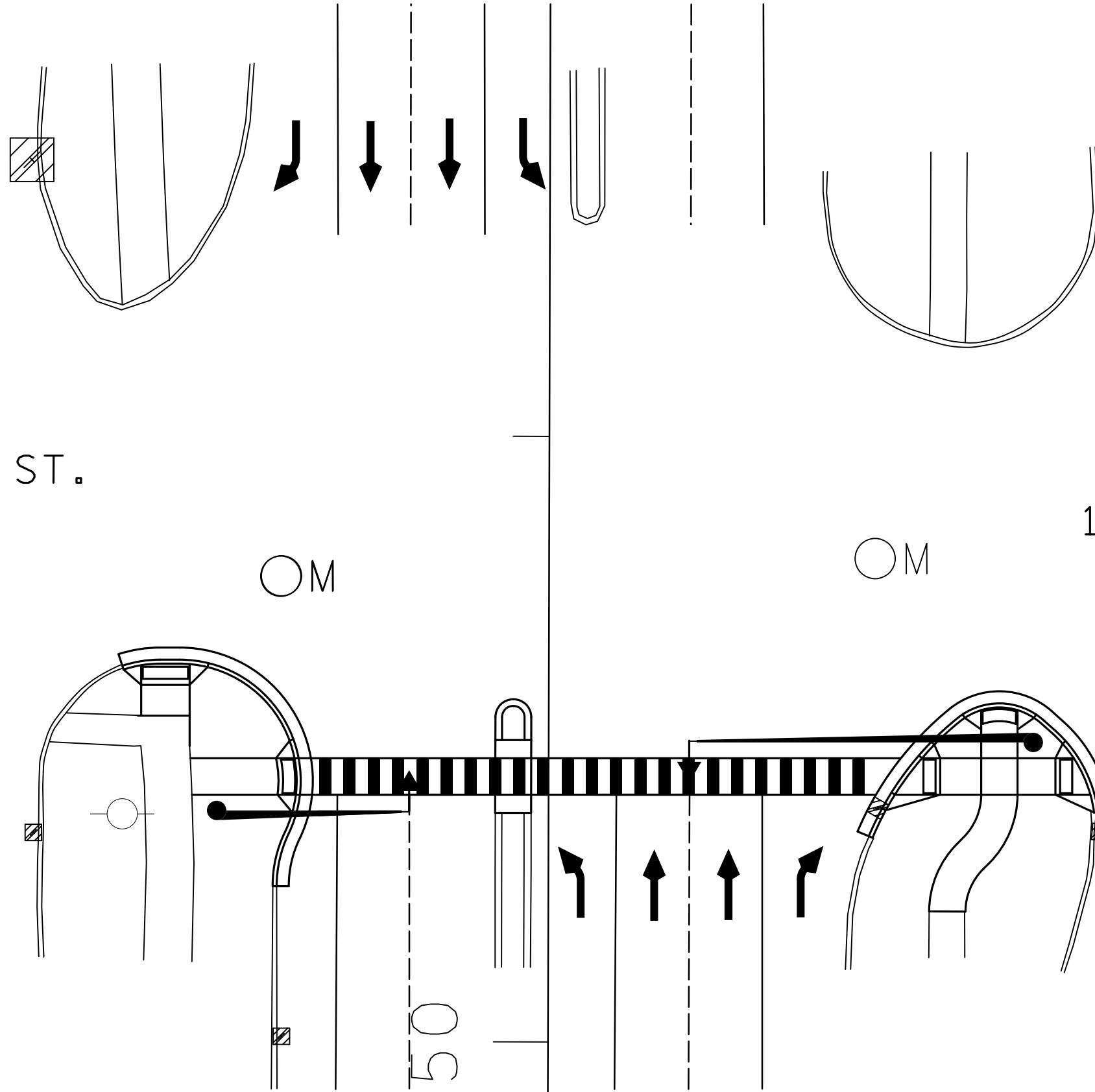


17TH ST.

17TH ST.

OM

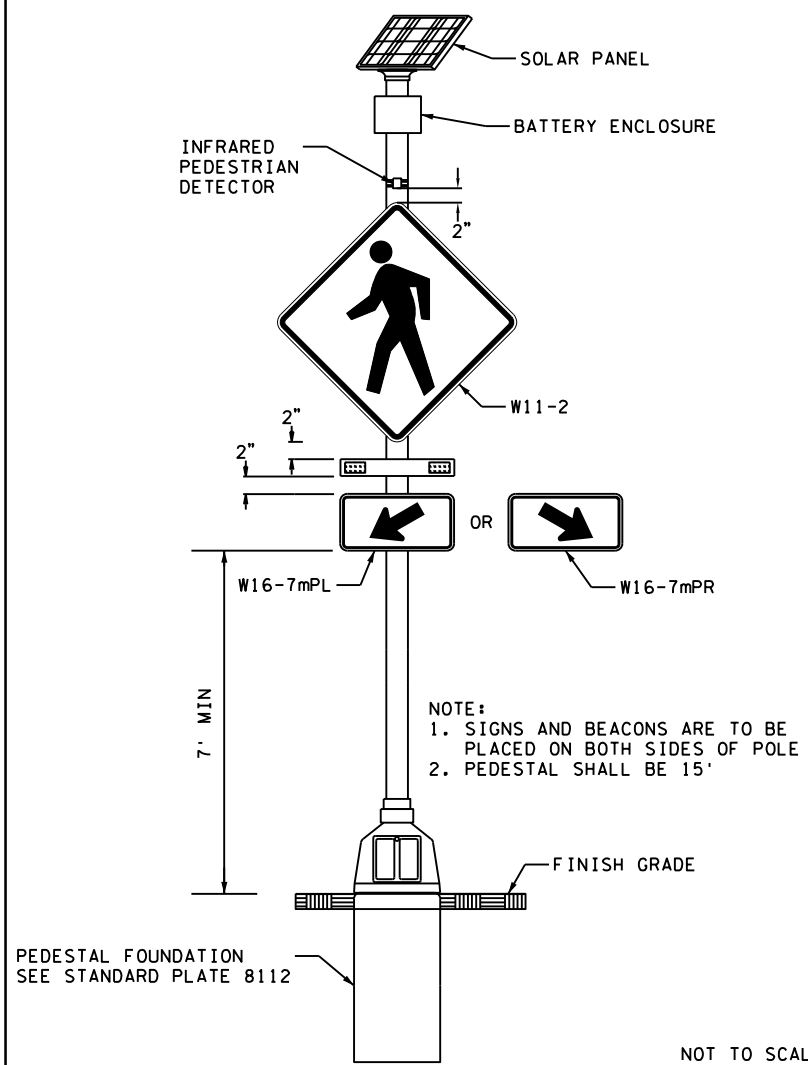
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50

T.H. 220

TRAFFIC SIGNAL PEDESTAL MOUNTING



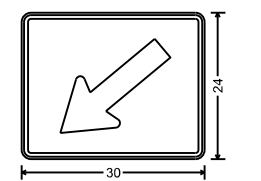
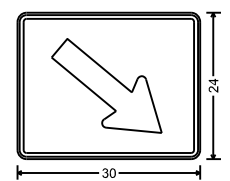
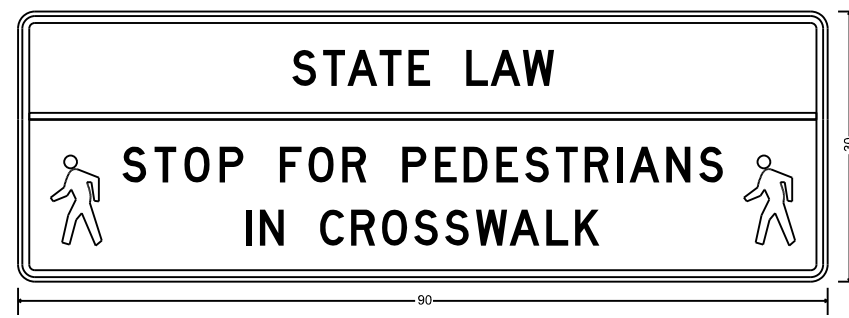
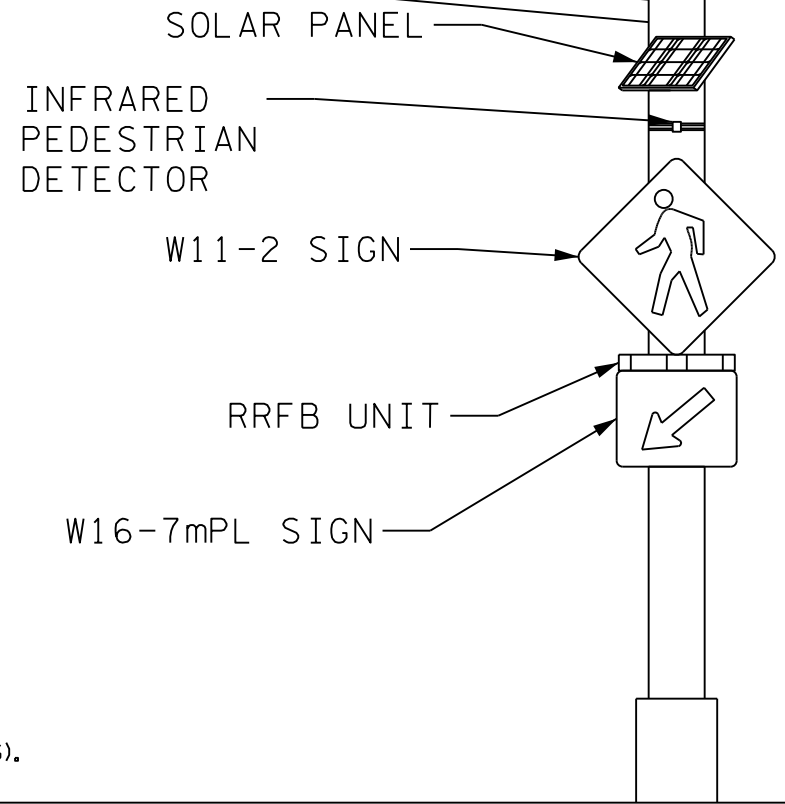
W11-2 SIGN

RRFB UNIT

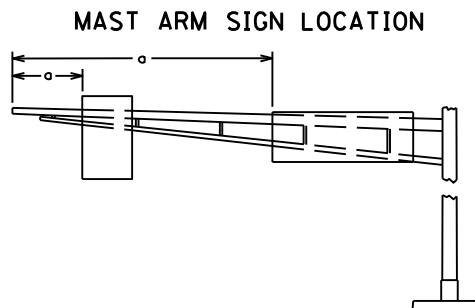
R1-9b SIGN

TRAFFIC SIGNAL POLE AND MAST ARM MOUNTING (NOT TO SCALE)

- NOTES:
1. MOUNTING HEIGHTS FOR SIGNS SHALL COMPLY WITH THE 2014 MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.
 2. BATTERY ENCLOSURE SHALL BE MOUNTED TO THE BACK OF THE POLE (OPPOSITE THE SIGNING).



MAST ARM MOUNTED SIGNS					
SIGN PANEL OR SIGN NO. (I.E. R10-12)	POLE NO.	a (FEET)	SIZE (INCHES)	MOUNTING BRACKET	
				NUMBER	SPACING (1)
W11-2	1	2	36 X 36	2	
R1-9B	1	12	90 X 30	4	
W11-2	3	2	36 X 36	2	
R1-9B	3	12	90 X 30	4	



SPECIFIC NOTE:
(1) SPACING BETWEEN STRIFFENERS SHALL NOT EXCEED 36 INCHES AND SHALL BE UNIFORMLY SPACED. SEE STANDARD SIGNS MANUAL, PAGE 105A (REVISION NOVEMBER 2013) FOR BRACKET SPACING REQUIREMENTS.

- GENERAL NOTES:
1. CORNERS OF STANDARD SIGN PANELS WITH MARGINS SHALL BE TRIMMED.
 2. FOR STRUCTURAL DETAILS OF MAST ARM MOUNTED SIGNS SEE STANDARD SIGNS MANUAL, PAGE 105A.
 3. FOR TYPE "D" STRINGER AND PANEL JOINT DETAILS SEE STANDARD SIGNS MANUAL, PAGE 105.

PEDESTRIAN CROSSWALK FLASHER SYSTEM

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4/8/2015

RESOLUTION NO. 20 – 02 – 15

Council Member _____, supported by Council Member _____, introduced the following resolution and moved its adoption:

WHEREAS, the Minnesota Department of Transportation (MNDOT) is planning for pedestrian safety improvements at the intersection of Highway 220 and 17th Street during the summer of 2022; and

WHEREAS, improvements include curb and gutter bump outs, extending the raised center median, and they have proposed the installation of Rapid Rectangular Flashing Beacon system; and

WHEREAS, MNDOT will cover the costs for the all of the bump out and median improvements and is willing to pay for 50% of the beacon system and 50% of the installation of the system; and

WHEREAS, the estimated cost of the beacon system is \$45,000 and once installed, the City would own and maintain the beacon system;

NOW THEREFORE, BE IT RESOLVED the City Council of East Grand Forks supports the pedestrian improvements proposed by MNDOT for the intersection of Highway 220 and 17th Street and will commit to paying 50% of the cost for the beacon system and commit to 100% of the costs to maintaining the beacon system once it has been installed.

Voting Aye:

Voting Nay:

Absent:

The President declared the resolution passed.

Passed: February 18, 2020

Attest:

City Administrator/Clerk-Treasurer

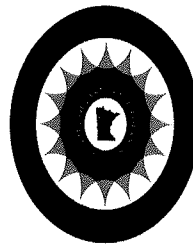
President of Council

I hereby approve the foregoing resolution this 18th day of February, 2020.

Mayor

Accounts Payable
Check Register Totals Only

User: apassa
Printed: 2/14/2020 - 9:22 AM



#9
City of East Grand Forks

P. O. Box 373
East Grand Forks, MN 56721
(218) 773-2483

Check	Date	Vendor No	Vendor Name	Amount	Voucher
33509	02/18/2020	ACM001	Acme Electric Companies	64.98	0
33510	02/18/2020	ADV001	Advanced Business Methods Inc	314.63	0
33511	02/18/2020	AME005	AmeriPride Services Inc	59.67	0
33512	02/18/2020	AMU001	Dale Amundson	866.00	0
33513	02/18/2020	BRI004	Brians Flooring	4,217.78	0
33514	02/18/2020	C&R001	C&R Cleaners & Laundry	53.69	0
33515	02/18/2020	CAU001	Caulfield Studios	2,362.00	0
33516	02/18/2020	CEN006	Century Link	274.77	0
33517	02/18/2020	CUT002	Chad D. Swendseid	280.00	0
33518	02/18/2020	CIN001	Cintas Corporation No. 2	180.94	0
33519	02/18/2020	GFC002	City of Grand Forks	160,115.00	0
33520	02/18/2020	COD001	Code 4 Services, Inc.	5,061.12	0
33521	02/18/2020	COL002	Cole Papers Inc	1,019.98	0
33522	02/18/2020	COM003	Complete Pest Control Inc	600.00	0
33523	02/18/2020	COU008	Countrywide Sanitation Company	34,647.30	0
33524	02/18/2020	DAK006	Dakota TV & Appliance	591.69	0
33525	02/18/2020	EAG001	Eagle Electric	957.92	0
33526	02/18/2020	ECO001	Economy Plumbing	311.33	0
33527	02/18/2020	ELE003	Election Source	228.94	0
33528	02/18/2020	EXP002	Exponent	35.00	0
33529	02/18/2020	FIR003	Fire Safety USA, Inc.	36.96	0
33530	02/18/2020	FOR001	Forks Freightliner	2,805.91	0
33531	02/18/2020	FOR005	Forum Communications Company	162.00	0
33532	02/18/2020	GAL003	Galstad Jensen & McCann PA	14,526.84	0
33533	02/18/2020	GLO003	Global Safety Network, Inc.	88.00	0
33534	02/18/2020	GOV001	Government Finance Officers Associa	170.00	0
33535	02/18/2020	GFF001	Grand Forks Fire Equipment	1,058.33	0
33536	02/18/2020	GFC001	Grand Forks Utility Billing	18,356.66	0
33537	02/18/2020	GFW001	Grand Forks Welding & Machine	17.74	0
33538	02/18/2020	GAF002	Hannaher's Inc	709.00	0
33539	02/18/2020	HAR081	Hardware Hank	4.99	0
33540	02/18/2020	HAR085	Hardware Hank	188.44	0
33541	02/18/2020	HAR087	Hardware Hank	228.97	0
33542	02/18/2020	HAR089	Hardware Hank	274.28	0
33543	02/18/2020	HAR090	Hardware Hank	373.16	0
33544	02/18/2020	HBS001	HB Sound & Light Inc	4,095.01	0
33545	02/18/2020	HOM001	Home of Economy	35.07	0
33546	02/18/2020	HUG001	Hugo's	106.82	0
33547	02/18/2020	INL001	Inland Truck Parts & Service	306.72	0
33548	02/18/2020	INT013	Interstate Billing Service	1,406.47	0
33549	02/18/2020	INT006	Interstate Power Systems	412.66	0
33550	02/18/2020	JOH026	Johnson Controls	321.84	0
33551	02/18/2020	LIT001	Lithia Motors	207.98	0
33552	02/18/2020	LUM001	Lumber Mart	396.10	0
33553	02/18/2020	MARCD1	Marco Technologies LLC	116.75	0
33554	02/18/2020	MAR008	Marshall and Polk Rural Water System	6.91	0
33555	02/18/2020	MNH001	MHSRC/Range	435.00	0
33556	02/18/2020	MID003	Midcontinent Communications	95.00	0
33557	02/18/2020	MID016	Midwest Pest Control Inc	125.00	0
33558	02/18/2020	BCA004	MN Bureau of Criminal Apprehension	1,530.00	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
33559	02/18/2020	MND006	VOID****VOID****VOID*** MN I	107.00	0
33560	02/18/2020	MNM002	MN Municipal Utilities Assoc	4,293.75	0
33561	02/18/2020	MOT001	Motion Industries Inc	53.12	0
33562	02/18/2020	NCR001	North Central Rental & Leasing LLC	6,045.00	0
33563	02/18/2020	NOR006	Northdale Oil	33,629.44	0
33564	02/18/2020	NOR024	Northland Yard Service	4,290.00	0
33565	02/18/2020	ORE001	O'Reilly Automotive, Inc.	400.18	0
33566	02/18/2020	OFF002	Office Depot	139.93	0
33567	02/18/2020	PKM001	PKM Electric Cooperative, Inc	1,474.92	0
33568	02/18/2020	POW003	Powerplan OIB	200.90	0
33569	02/18/2020	PRE001	Premium Waters Inc	72.00	0
33570	02/18/2020	QUI001	Quill Corporation	363.95	0
33571	02/18/2020	REY001	Reynolds Harbott Knutson & Larson F	495.00	0
33572	02/18/2020	ROT001	Schwingler Enterprises, Inc.	85.00	0
33573	02/18/2020	SIM001	Simonson Station Stores	14.93	0
33574	02/18/2020	STU001	Stuart's Towing	250.00	0
33575	02/18/2020	TEC001	Tecta America Corp	451.62	0
33576	02/18/2020	CHA001	The Chamber of EGF/GF	5,240.00	0
33577	02/18/2020	THU002	Thur-O-Clean	2,344.00	0
33578	02/18/2020	USB004	US Bank Equipment Finance	196.46	0
33579	02/18/2020	VAL002	Valley Truck	1,993.97	0
33580	02/18/2020	VER001	Verizon Wireless	962.19	0
33581	02/18/2020	WAT001	Water & Light Department	65,114.84	0
33582	02/18/2020	WEL002	Delaine Welsh	509.25	0
33583	02/18/2020	XER001	Xerox Corporation	160.75	0
Check Total:				389,729.55	